

CANWM AGM 14th November 2018 – Minutes

1) **Present** (*in no particular order*): Fiona Morgan (acting chair) (FM), Chris Martin, Harriet Martin, Andrew Martin, Louise Mackuin, Stuart Richardson, John Nightingale, Tim Weller, Brian Sheridan, Chris Crean, Bob Whitehead (BW), Malcolm Curry, Julian Todd (JT), Jay Ganatra

Apologies; Simbi Folarin (SF), Clare Thomas

2) **Formal AGM business**

Discussion of outputs from CANWM in 2018 using the Big Lottery funding – see Appendix 1

Thanks to Fiona for categorising the Twitter list of groups. **Action** on JT to update the Groups Directory (<https://www.climateactionwm.org.uk/climate-action-groups>)

Action on JT: Add people to newsletter email list

3) **Finance report**

A project cash flow report was tabled and noted. A full statement of accounts will be produced after year-end (December). **Action:** Treasurer

The finance report included a list of potential expenditure to use approximately £450 remaining in the project budget. Possible actions going forward included: campaigns on clean air, “green games”, an eco film festival, and establishing educational links to support schools in the region to engage with children and young people about climate change and action. **Action** on Steering Group to allocate funds to maximum effect.

The new “Extinction Rebellion” national campaign was noted. Although the CANWM constitution allows for non-violent direct action, it was stressed that CANWM cannot support illegal activities. CANWM must also remain politically neutral.

4) **Election of officers**

Chair - Simbi Folarin, Secretary - Fiona Morgan, Treasurer - Julian Todd. All seconded and agreed. **Action** on FM to update details in the constitution.

There was a brief discussion of more officers joining the steering group and what the role entails. See Appendix 2.

5) **Steering Group Discussion**

There was a brief discussion about whether the steering group should agree a regular day of the month and a fixed venue for future meetings. Several venues were suggested: Peace Hub downstairs; Locanta restaurant; John Lewis Community hub? It was noted that the first two are not disabled accessible. **Action** on steering group to agree a way forward at the next meeting (see below).

It was also noted that there are other networks around, for example the Greener Birmingham Coalition, Footsteps multi-faith network, Planet Centred Forum (mainly ideas-based and are thinking of merging with / linking to CANWM), the RSA Sustainability Forum, Making Places Last.

More work was required on engaging with Trade Unions regarding “green jobs” etc.. **Action** on Stuart Richardson to schedule a presentation to Birmingham Trades Council and possibly other labour movement forums in 2019.

Public debates on key themes incorporating schools and academics were suggested but no specific action was agreed

6) **Climate Campaign Priorities and Plan**

a) Paper on working with secondary schools on tackling climate change was discussed and noted. **Action** Steering group to schedule a meeting with Louise Mackuin and interested pupils from Selly Park Girls School to co produce a proposal for working together on climate action, to be trialled with them and potentially disseminated as a model of working to other schools thereafter. Also of potential interest are Trilby TV, SKIPS, National Education Union (NEU), FoE, Eco Birmingham, Small Footsteps.

b) Trams replacing buses and trains in Black country, costing £1.38b. A campaign by Tim Weller was noted.

c) A working group on free public transport was suggested. No action agreed.

d) A film festival at the Mockingbird in the Custard Factory was being planned – no details yet.

e) It was agreed that Open Eye could upload the new CANWM video to their YouTube channel. **Action** on BW to notify Open Eye.

7) **Funding bid**

a) Another Awards for All bid was proposed to include a part-time project worker to do admin/outreach and maintain the website. **Action** on steering group to develop the detail and submit a bid. **Action** on Chris Martin to contribute a section on how the bid will fit into the latest IPCC 1.5 degrees report. **Action** on Brian Sheridan to draft a general appeal letter for funds.

8) **Next Steering Group meeting**

Thursday 13th December. 10.30 am. Venue to be agreed. Possibility of meeting Selly Park Girls School afterwards.

Those present were also invited to send any information they consider relevant for the newsletter to the CANWM email address

Attendees took copies of the charter to disseminate to local groups and communities

Appendix 1 Further, Faster Together Project Outputs

What has our project achieved and produced?

- Expanded the regional climate campaign community – stronger together
- New website: <https://www.climateactionwm.org.uk/> Blog: <https://www.climateactionwm.org.uk/blog-1>
- Social media: <https://www.facebook.com/CANWM/> <https://twitter.com/CANWestMids>
- YouTube channel:  CANWM www.youtube.com/UCv9I80vIFnvO0PtnZjz9Jhw
- Expanded mailing list and several newsletters promoting climate action. About 300 subscribers
- Shared calendar for any group to post events: <https://www.climateactionwm.org.uk/calendar-test>
- Action Groups directory: <https://www.climateactionwm.org.uk/climate-action-groups>
- Eight main workshop events, including 31/Oct
- Workshop notes on six themes, containing multiple sources of information and support:
<https://www.climateactionwm.org.uk/project-workshop-notes>
- Four spin off workshops – one on air quality / clean air day, three on “Green Games”. Expanding networks for air quality and green games. Email Greengames2022@gmail.com to join the mailing list (80+ members).
- Revised Climate Charter, based on feedback in the workshops:
<https://www.climateactionwm.org.uk/climate-charter>
- New leaflet combining the Charter and climate action ideas. Includes link to translations in five languages (available online soon). 5000 printed. Email canwestm@gmail.com to ask for bulk copies
- Joined the Greener Birmingham Coalition network: <https://www.greenerbirmingham.com/>
- Partnered with Big Clean Switch for 100% renewable electricity:
<https://bigcleanswitch.org/west-midlands/>

Upcoming Key Events and Initiatives

- Greener Birmingham Coalition “Year of Green Action” 2019 – details TBC
- Clean Air Day 2019:
<https://www.cleanairday.org.uk/Pages/Category/get-involved-in-national-clean-air-day>
- Partnering with “*Birminghamweare*” project:
<http://birminghamweare.com/kms/dmart.aspx?LoggingIn=tempVar&strTab=Timeline>
- Possible partnering with renewable switching for small businesses (Clean Energy UK)

Appendix 2: Role of a Steering Group Member

CANWM is an unincorporated association, which is the minimum level of structure required to have a bank account and obtain grant funding from e.g. Big Lottery. The association has a minimum of three formal officers, who are currently (following the AGM):

- Chair: Simbi Folarin
- Secretary: Fiona Morgan
- Treasurer: Julian Todd

Officers are elected at an AGM as defined in the constitution.

Steering Group members are volunteers who represent the network, working to achieve CANWM objectives, on behalf of and for the benefit of its members. Steering group members may also be officers.

Responsibilities of steering group members are shared and include:

- Support the formal roles required by officers of the association, which may include acting as an accountable person for the organisation to its members and funders
- Attend steering group meetings either in person or via a Skype link (approximately monthly), plus the AGM
- Inform the Secretary of your apology at least 7 days in advance
- Manage production and sharing of meeting notes
- Participate and contribute positively to meetings
- Attend relevant meetings organised by others and a) report back news / network opportunities etc., b) share information on CANWM network activities and plans
- Contribute to the strategic direction of the organisation.
- Represent the organisation in a positive light
- Manage accounts and maintain content of the web site, email and social media
- Manage income and expenditure including bank account administration, including joint authorisation of significant expenditure
- Produce and distribute an electronic newsletter, including managing the distribution list in accordance with relevant legislation
- Produce and distribute press releases
- Commission / produce publicity and information content in various media
- Maintain and develop the online directory of climate and sustainability organisations known to CANWM
- Maintain and develop the catalogue of climate actions and associated evidence

Becoming a steering group member

The network welcomes diversity and representatives from disadvantaged groups from the communities we serve.

Members must disclose any acts or conflicts of interest which might undermine the plans and / or reputation of the network. The network must remain politically neutral to be eligible for grant funding from most donors. Relevant acts or conflicts of interest include anything which would disqualify them from becoming a member of a limited company such as prison sentences (served and un-served), bankruptcy, sex offender registry.

Steering Group members must be willing to provide basic contact details, which may be shared with third parties:

- Name
- Address
- Phone (mobile)
- Email address
- Twitter handle
- Other social media